

# Information sheet on the submission of election nominations (§ 8 WahlS) for the university elections 2025

## 1. General information and deadlines

The following information is intended to help you submit nominations.

Only those who are included in a valid nomination can be elected to a collegial body (Senate, Faculty Council, Student Convention). Nominations for the election of representatives must be submitted separately for each voter group and collegial body between 23 April 2025 to 14 May 2025, 4 p.m. at the Election Office (Student Services).

The nomination can be submitted in person, by post or as a scan by email using your university email address (...@th-ab.de) to [wahlen@th-ab.de](mailto:wahlen@th-ab.de). If the nomination is sent by email, please submit the original at a later date.

Nominations that are not received by the Election Office by the deadline cannot be considered! We recommend submitting nominations early so that any queries can be clarified in good time.

Nomination forms are available on the website [www.th-ab.de/wahlen](http://www.th-ab.de/wahlen). Please fill out the forms legibly. The names of the individual candidates must be numbered consecutively on the nomination form. The number of candidates on a nomination form may not exceed three times the number of representatives to be elected.

## 2. Content of the nominations

In accordance with § 8 Abs. 3 WahlS, the nomination must contain the following information: the surname and first name of the candidates and the organisational unit in which they work.

For students, the first and last names and the faculty to which the applicants belong must be provided. In addition, the date of birth must be provided, but this is used exclusively for the purpose of reviewing the nominations. The field of study should also be indicated.

The nomination must be given a brief overall title. The election nomination must not contain any further information. The election nomination must indicate which of the supporting persons is authorised to represent the election nomination vis-à-vis the election bodies and to receive declarations and decisions from the election bodies, and how this person can be contacted. If this information is missing, the person who signed the election nomination in first place shall be deemed authorised.

### **3. Declaration of consent by applicants**

The declaration of consent can be submitted in person, by post or as a scan by email using your university email address (...@th-ab.de) to [wahlen@th-ab.de](mailto:wahlen@th-ab.de) at the Election Office. The declaration of consent must state which election nomination this declaration applies to. Candidates who have not submitted a declaration of consent will be removed from the proposal. Forms for the declaration of

consent are available on the website [www.th-ab.de/wahlen](http://www.th-ab.de/wahlen). No one may be nominated on more than one nomination for the same collegial body. However, a person may stand as a candidate on one nomination for each collegial body. If a person is standing as a candidate for several collegial bodies, a separate declaration of consent must be submitted for each nomination.

### **4. Support for election nominations**

A nomination for election to the Senate and the Student Council must be supported by at least ten people, and a nomination for election to the Faculty Council must be supported by at least five people who are eligible to vote in the respective election in the respective group.

Support can be expressed by signing the nomination form or by sending an email from your university address (...@th-ab.de) to [wahlen@th-ab.de](mailto:wahlen@th-ab.de).

Candidates who are included in a nomination may also support that nomination. When supporting a nomination, the nominators must provide the information specified in section 2. No one may support more than one nomination for election to the same body. It is permissible to support multiple nominations for different bodies.

### **5. Further proceedings**

The election committee shall check all nominations submitted by the deadline for validity. If any deficiencies are found that can be remedied, the election committee shall return the nomination with a request to remedy

the deficiencies within a period of three non-lecture days. Nominations with deficiencies that cannot be remedied or that are not remedied by the deadline shall be invalid..