

## **Language Courses Offered Across Our Faculties**

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*(All courses are subject to demand)*

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## 1. Overview of Language Courses

All courses are subject to demand and will not take place if there are not enough participants. Please note that most of the courses and exams will be taught and held in German – exceptions are Japanese, English and German courses.

Course No.	Course Name	ECTS	Semester Hours
8551	Chinese I	2.5	2
8552	Chinese II	2.5	2
2051 / 3107	Business English (Business Administration)	5	4
9033	Business English (Real Estate Management)	5	4
8001	Cambridge BEC English	5	4
8003	English III	2	2
6320	English III (ITV)	2	2
8016	English for Travel and Tourism	2.5	2
2064	Legal Terminology (Legal English)	5	4
5510	Technical English I	2	2
5520	Technical English II	2	2
8013	Technical English III	2	2
9038	Business French (beginner)	5	4
8110	French I	2	2
8112	French II	2	2
8116	French III	5	4
8114	French IV	2.5	2
8667	Business Course French (advanced)	2.5 / 3	2
8668	German as a Foreign Language I (beginner)	5	4
8669	German as a Foreign Language II (intermediate)	5	4
8670	German as a Foreign Language III (advanced)	6	4
8671	German as a Foreign Language IV	6	4
8672	Business German	2.5 / 5	2
8331	Italian I	2.5	2
8332	Italian II	2.5	2
8555	Japanese I	2.5	2



8556	Japanese II	2.5	2
8441	Russian I	2.5	2
8442	Russian II	2.5	2
9039	Business Spanish (beginner)	5	4
8221	Spanish I	2	2
8222	Spanish II	2	2
8225	Spanish III	5	4
8224	Spanish IV	2.5	2

## 2. Course Descriptions

<b>Chinese I</b>	
Course number	8551
Lecturer	Herr Lips
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	None
Conditions for admission to the examination	None
Type of exam	Written exam (90 min.)
Objectives	An introduction to the Chinese language including the skills for holding basic conversations and understanding basic texts.
Content	- Introduction to the Chinese standard language (Mandarin) having regard to the mono-syllabic tonal system. - Introduction to the pronunciation and to the grammar of standard Chinese. The main emphasis will be the pronunciation and reading exercises. The Chinese culture will be discussed.
Forms of instruction	<ul style="list-style-type: none"> <li>• lecture</li> <li>• practice</li> </ul>
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English
Availability	Every summer and winter term

<b>Chinese II</b>	
Course number	8552
Lecturer	Herr Lips
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Conditions for admission to the examination	This course is open to all students who participated successfully in "Chinese 1"; other students with a basic knowledge of the chinese language shall contact the course director.
Type of exam	Written exam (90 min.)
Objectives	Development of knowledge gained in Chinese I.
Content	1. Continuation of our textbook with a target of approximately 100 new characters during this semester. 2. Grammar: particles (degree, quality); suffixes; comparison and comparatives; syntax and word order in complex structures
Forms of instruction	Lecture and Practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English
Availability	Every summer and winter term
Remarks	As in Chinese I, course content and extent depend largely on the potential and interest of the participants.  It is strongly recommended that participants thoroughly revise characters learnt in Chinese I, as knowledge of these characters is essential for understanding and following the course.  This course is supplemented with a corresponding multimedia-course which serves to consolidate content. Additional vocabulary learnt in multimedia-course will NOT be on the exam.

<b>Business English (Business Administration)</b>	
Course number	<p><b>3107 (summer semester)</b> (Business Administration, Bachelor of Arts/ B.A., 1.7 BW – SPO17)</p> <p><b>2051 (winter semester)</b> (Business Administration and Law, Bachelor of Arts/ B.A., Bachelor of Laws/ LL.B., 1.6.1 BWR - SPO 3)</p>
Lecturer	Prof. Dr. Link, Fr. Wagner, Fr. Feller
ECTS	5
Number of semester hours	4
Type	Compulsory Module
Duration	1 Term
Prerequisites	At least 7 years of English at school level corresponding to B2 level with the aim of attaining C1 after successful completion of the course ( <a href="http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/de">http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/de</a> )
Conditions for admission to the examination	Oral exam/presentation
Type of exam	Written Exam (120 min)
Objectives	<p>The student is capable of expressing himself fluently and correctly in English both in speaking and writing (CEFR level B2/C1).</p> <p>He is able to identify and name relevant business terms and vocabulary in English.</p> <p>The student is capable of pointing out current economic and business trends in adequate English.</p> <p>He is enabled to prepare and to distinguish among various types of business correspondence ranging from business letters/ e-mails to summaries.</p> <p>The student is enabled to internationally apply the English language in a specialised and professional context.</p> <p>Training the basic competences of reading, listening, speaking and writing, he is able to interpret business- and economy-related facts and data from selected business areas (marketing, finance, management, HR, customer service, etc.) and current business-press articles.</p>



	<p>For his oral presentation on a business-related matter, the student is capable of working together in a team with other students within a certain time frame.</p> <p>He is enabled to engage in classroom discussions as well as simulations of typical business situations such as participating in a meeting or a negotiation, delivering a presentation, conducting telephone conversations by demonstrating a good operational command of English.</p> <p>The student is able to effectively interact with other students in English more confidently.</p> <p>He is capable of following English-taught courses and is prepared for academic studies and/or international business dealings in his future professional life.</p>
Content	<p>Consolidation of the for basic language skills (listening, reading comprehension, speaking and writing) in a business context emphasizing the comprehension and application of English business texts, assorted extracts from specialist press articles and management sources for developing and advancing study-course related technical vocabulary.</p> <p><u>Focus on:</u></p> <ul style="list-style-type: none"> <li>• Communication (oral presentation on a business-related topic, business correspondence, meetings, negotiations)</li> </ul> <ol style="list-style-type: none"> <li>1 International Marketing &amp; Advertising</li> <li>2 Finance &amp; Banking</li> <li>3 Sales &amp; Purchasing</li> <li>4 HR</li> </ol>
International applicability	<p>The student is capable of adequately applying the acquired language proficiency in an international specialised academic or professional environment and of recognising intercultural issues.</p>
Bibliography	<p><u>Study course program:</u></p> <p>Online course SPEEXX C1.1 as well as assorted materials from the online course Intercultural Competence in English – ICE by elc European Language Competence.</p> <p>Recommended reading/course script: Besides SPEEXX, there will be further relevant materials uploaded to the university's e-learning platform (Moodle). <a href="http://www.h-ab.de/e-learning">www.h-ab.de/e-learning</a></p> <p>More recommended literature (see Semesterapparat Prof.Dr. Angress / Prof. Dr. Link in the university library)</p> <p>Among others: Ian Mac Kenzie English for Business Studies. A Course for Business Studies and Economics Students. Cambridge. 2007</p>
Forms of instruction	<ul style="list-style-type: none"> <li>• Lecture</li> <li>• Practice</li> <li>• Teamwork/ Simulation game/ Task-based learning</li> <li>• Private study</li> </ul>



Workload	<ul style="list-style-type: none"><li>• workload 150h</li><li>• contact time 60h</li><li>• self-study 90h</li></ul>
Language of instruction	English
Availability	Business Administration: Every summer term Business Administration and Law: Every winter term
Further applicability	Prepares for Cambridge BEC Higher or study or internship abroad and further academic studies in English

<b>Business English (Real Estate Management)</b>	
Course number	9033 (International Real Estate Management)
Lecturer	Prof. Dr. Angress / LB Fr. Vogt
ECTS	5
Number of semester hours	4
Type	Compulsory Module
Duration	1 Term
Prerequisites	At least 7 years of English at school level corresponding to B2 level with the aim of attaining C1 after successful completion of the course. <a href="http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/de">http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/de</a>
Conditions for admission to the examination	Oral exam/presentation
Type of exam	Written Exam (120 min)
Objectives	<p>Students will be able to use English in an international academic and professional context.</p> <p>Knowledge and Understanding:</p> <ul style="list-style-type: none"> <li>• They are able to identify and name relevant business terms and vocabulary in English (depending on the course of study).</li> <li>• They will be capable of pointing out current economic and business trends in adequate English.</li> <li>• They are able to distinguish among and use various types of business correspondence ranging from business letters and emails to summaries.</li> </ul> <p>Skills:</p> <ul style="list-style-type: none"> <li>• The students are able to apply the English language in a specialised and professional international context.</li> <li>• Training the basic competences of reading, listening, speaking and writing, they will know how to interpret business- and economy-related facts and data from selected business areas (with a focus on real estate related topics/reports/articles)</li> <li>• They are capable of expressing themselves fluently, adequately and correctly in English both in speaking and writing (CEFR level B2/C1)</li> </ul> <p>Transferable Skills:</p> <ul style="list-style-type: none"> <li>• Team working skills as the focus of the oral presentations is on a real estate related company which will be presented by the students in a team</li> </ul>



	<ul style="list-style-type: none"> <li>• They are enabled to engage in classroom discussions as well as simulations of typical business situations such as participating in a meeting or a negotiation, delivering a presentation, demonstrating a good operational command of English in a wide range of business related situations.</li> <li>• Students are able to effectively interact with other students in English more confidently (also including international guest students and guest lecturers where possible).</li> <li>• They are capable of following English-taught courses</li> <li>• Students are prepared for academic studies and/or international business dealings in their future professional life.</li> </ul>
Content	<p>Topics (selection)</p> <ul style="list-style-type: none"> <li>• Building a business specific range of vocabulary</li> <li>• Describing Companies (with a focus on real estate related companies)</li> <li>• Comprehending and Describing Business process and Business Cases and relevant Case Studies</li> <li>• Comprehending and writing selected types of business correspondence</li> <li>• Oral company presentation</li> <li>• Presenting and discussing current business news and as well as active participating in meetings held in English</li> </ul> <p>With a particular focus on the areas Business Communication; International Marketing; Finance; Customer Service; Management Styles; Working Across Cultures</p>
Forms of instruction	<ul style="list-style-type: none"> <li>• Lecture</li> <li>• Practice</li> <li>• Teamwork/ Simulation game/ Task-based learning</li> <li>• Private study</li> </ul>
Workload	<ul style="list-style-type: none"> <li>• workload 150h</li> <li>• contact hour 60h</li> <li>• private study 90h</li> </ul>
Language of instruction	English
Availability	Every winter term
Further applicability	Prepares for Cambridge BEC Higher or study or internship abroad and further academic studies in English

<b>Cambridge BEC English</b>	
Course number	8001
Lecturer	Frau Schubert
ECTS	5
Number of semester hours	4
Workload	150 h
Type	Elective
Duration	1 Term
Prerequisites	Required business English course or 4 semester hours of English at university level. Alternatively, experience in an English-speaking country or international business.
Type of exam	Written exam (90 min.)
Objectives	<p><b>Knowledge:</b></p> <p>The students possess knowledge of Business English at level C1 of the Council of Europe Common European Framework Reference for Languages (CEFR).</p> <p><b>Skills:</b></p> <p><i>Reading/Listening:</i> The students can understand a wide range of demanding, longer texts and discourse and recognize implicit meaning. They are able to differentiate and interpret a wide range of collocations, registers and degrees of formality in written and spoken language.</p> <p><i>Writing:</i> The students can effectively produce formal written correspondence for a wide range of routine and non-routine situations in which professional services are requested from colleagues or external contacts. They are able to write well-structured, detailed text, compare and contrast complex economic, social and general points of view, and can support these with arguments and suitable examples.</p> <p><i>Speaking:</i> The students can apply a wide range of linguistic devices and are able to speak with ease about a wide range of business, professional and social topics. They can express detailed complex ideas in meetings, discussions and presentations, can clearly express and justify their own position, argue effectively for a case, and react spontaneously and appropriately to complex argumentation.</p> <p><b>Professional and social competences:</b></p> <p>The students have command of written and spoken English at level C1 (Effective Operational Proficiency, CEFR) and can apply acquired language skills flexibly and effectively for social, academic and professional purposes in an international business context. They can communicate complex ideas and have acquired knowledge and</p>

	skills required for further developing social and intercultural competences in teamwork and in discussions about cross-cultural topics.
Content	<p>Consolidation and expansion of existing knowledge of business English in the four skills - reading, writing, speaking and listening within a business context. The students will read, hear, interpret, discuss and produce a wide range of business correspondence, specialist texts, presentations and telephone conversations, individually and in team-work.(in-depth development and practice)</p> <p>Preparation for the optional Cambridge BEC Higher test, which is at level C1 of the Common European Framework of Reference for Languages (CEFR)</p>
Bibliography	<p>Cambridge Business Benchmark Advanced</p> <p>ISBN: 978-3-12-534322-1</p>
Forms of instruction	lecture
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English
Availability	Every summer and winter term
Remarks	The course prepares students for the university exam, as well as for the Cambridge BEC Higher examination. Candidates will receive the Cambridge Certificate after successfully completing the external Cambridge BEC Higher exam at a Cambridge Test Centre. For further information please contact Karine Schubert M.A.

<b>English III</b>	
Course number	8003
Lecturer	Prof. Dr. Sylvana Krauß
ECTS	2
Number of semester hours	2
Duration	1 Term
Prerequisites	(Technical) English I and (Technical) English II
Type of exam	Written exam (90 min.)
Objectives	<p>The primary goal of this course is to introduce students to the course subjects, renewable energy, smart buildings and electric mobility (e-mobility) with a focus on enabling students to subsequently participate in more advanced courses instructed in English.</p> <p>This course will not only deepen their knowledge of the subject material in English, but provide participants with the language skills to succeed in more advanced English academic courses of a related nature. This course is only offered as an online course.</p>
Content	<p>Introduce the course subjects through video, audio and textual elements.</p> <p>Students regularly may evaluate their knowledge through a variety of online quizzes.</p> <p>Grammar aspects include:</p> <ul style="list-style-type: none"> <li>Review all tenses</li> <li>Refresh adjectives, adverbs, prefixes and prepositions</li> <li>Practice and deepen use of linking vocabulary and conjunctions</li> <li>Review if conditionals and related forms</li> <li>Evaluate use of gerunds and infinitives</li> <li>Expand written skills, sentence and paragraph composition to level of short articles (200+ words)</li> </ul> <p>As an e-course students will have active participation in:</p> <ul style="list-style-type: none"> <li>Forum and Wiki contributions</li> <li>Glossaries to be completed</li> <li>Exercises to be submitted</li> <li>Practice giving a presentation</li> <li>Review and practice listening skills in a business context</li> </ul> <p>The use of interviews, case studies, audio-video (AV) or audio resources will increase relevant knowledge of best-in-practice industry. This knowledge should allow students to actively participate in these industry sectors whether in an engineering or business role.</p>
Bibliography	moodle course English for Sustainable Technologies at <a href="http://www.vhb.org">www.vhb.org</a> > Kursprogramm > Sprachen > English
Language of instruction	English
Availability	Every winter term

<b>English III (ITV)</b>	
Course number	6320
ECTS	2
Number of semester hours	2
Duration	1 Term
Prerequisites	English II
Type of exam	Oral examination (15 min.)
Objectives	<ul style="list-style-type: none"><li>• Students acquire knowledge on the topic of presenting technical content</li><li>• Students will master the typical phrases of presentation language and will be able to present subject-specific information effectively</li><li>• Students will be able to apply presentation techniques in the foreign language</li></ul>
Content	Main characteristics of effective presentations, importance of body language, visualization techniques, dealing with questions, written vs. spoken language, preparation of a technical topic for an English presentation. (Development and practice for deeper understanding)
Language of instruction	English
Availability	Winter Term
Remarks	Not to be taken with Technical English III.  For the practical part of the lecture, students can bring their own projects, prototypes, ideas for projects or start-up concepts to the lecture.

<b>English for Business Travel and Tourism</b>	
Course number	8016
Lecturer	Prof. Dr. Link
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	Good English language skills
Type of exam	Oral examination (20 min.)
Objectives	<p>The student is able to name current trends on the tourism market. He is capable of differentiating among tourism- and business travel-specific terms.</p> <p>The student is enabled to deal successfully with typical business travel scenarios in English while training his oral and written business English including reception, production, mediation and interaction skills. He is able to compare tourism websites, describe tourism-related statistics and analyse organisational structures of tourism companies (a study trip to such a company is part of the course).</p> <p>For his oral presentation focusing on tourism marketing, the student is capable of working in teams and of drafting a concept for advertising a German tourist destination abroad with other students, at the same time avoiding intercultural misunderstandings.</p> <p>The student is enabled to interact more confidently on business trips to countries where German is not the native tongue. He is capable of following English-taught courses students and prepared for academic studies and/or an international working environment as well as visits to international trade fairs</p>
Content	<p>This course addresses students of all disciplines that are interested in enhancing their Business English skills and learning more about English for Travel and Tourism.</p> <p>The course takes a look at various tourism companies as well as travel-related situations and also includes an excursion to an international hotel in Frankfurt. Key travel-specific terms will be introduced and complemented by training reception, production, mediation and interaction skills.</p> <p>Content:</p> <ul style="list-style-type: none"> <li>• Comparing tourism web-sites</li> <li>• Analyzing organisational structures of tourism companies</li> <li>• Preparing and making travel-related phone calls</li> <li>• Describing statistical tourism trends</li> </ul>





	<ul style="list-style-type: none"> <li>• Developing tourism-specific advertising strategies</li> <li>• Writing and dealing with travel-specific enquiries, offers, orders, complaints and applications (letters and emails)</li> <li>• Reserving hotel and conference rooms</li> <li>• Visiting trade fairs</li> <li>• Avoiding intercultural misunderstandings when travelling</li> <li>• Excursion to an international hotel in Frankfurt</li> </ul>
International applicability	This module is particularly suited also for international students and students who would like to prepare for academic (i.e. tourism) studies and/or work abroad in the tourism/services industry and/or follow English-taught courses.
Bibliography	<p>Link, Renate: English for Travel and Tourism, Winklers Verlag, 1st edition 2010. ISBN: 978-3-8045-5075-9.</p> <p>Handouts and downloads will be made available during term.</p>
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English
Availability	Every summer term
Further applicability	deal for preparing to study at an international English-speaking university or working in the tourism/services industry or preparing/complementing an English-taught major (e.g. International Sales Management)



<b>Legal Terminology (Legal English)</b>	
Course number	2064 (Business Administration and Law)
Lecturer	LB Frau Wagner (Prof. Dr. Angress/Prof. Dr. Link)
ECTS	5
Number of semester hours	4
Type	Compulsory Module
Duration	1 Term
Prerequisites	None
Conditions for admission to the examination	Oral exam/presentation
Type of exam	Written Exam (120min)
Objectives	<p>Students are able to use English in an international juridical context. They are capable of writing regular legal text types in English, such as letters or memoranda. They are enabled to read and understand legal texts, such as legal periodicals, case studies, legal correspondence in English. They are capable of understanding, defining and explaining specific legal topics, concepts and systems in English discussed in class. They are also enabled to actively speak about them in English in discussions, role plays, presentations or interviews.</p> <p>They are able to prepare, analyse and present legal topics as a group. They are capable of explaining and/or defending their findings during class discussions.</p> <p>The students will strengthen and deepen their basic language and communication skills, such as reading, writing, understanding and speaking during class and in independent self-study, which will facilitate their preparation for a possible ILEC examination later on in their studies.</p>
Content	<p>This course is geared to consolidate existing English skills including the basic language skills listening, speaking, reading and writing in a legal context.</p> <p>There will be hands-on exercises to prepare for business meetings and discussions, to analyse various types of texts and to define one's position and/or facts of a legal nature.</p> <p>The course is focussed on several aspects of legal English such as the analysis and production of authentic legal texts, the language functions common to legal texts and active vocabulary learning mainly in the field of commercial law covering areas such as company law, contracts, copyright/intellectual property, real property law, employment law and sale of goods.</p> <p>There will be reading of current legal texts, training of basic skills for communication in business situations such as making presentations, writing summaries, business letters and e-mails and applying for jobs, interviews etc. as the course develops.</p>
International applicability	Students will be able to use their newly acquired knowledge and skills adequately in an international academic and/or professional environment.
Bibliography	<p>A Robin Widdowson, Market Leader (ML): Business Law - Business English B1-C1 level.</p> <p>Longman (Pearson Education). 2nd impression 2014. ISBN: 978-1-4082-2005-4</p>
Workload	150h
Forms of instruction	<ul style="list-style-type: none"> <li>• Lecture</li> </ul>

	<ul style="list-style-type: none"><li>• Practice</li></ul>
Language of instruction	English
Availability	Every winter term
Further applicability	Basis for studying or a placement abroad. Prerequisite for Cambridge BEC. Suitable preparation for the International Legal English Certificate ILEC.

<b>Technical English I</b>	
Course number	5110
Lecturer	Karine Schubert
ECTS	2
Number of semester hours	2
Duration	1 Term
Prerequisites	None
Type of exam	Written exam, 90 minutes
Objectives	<ul style="list-style-type: none"> <li>- to improve English language skills in reading, writing, speaking and listening and to consolidate previously acquired knowledge of the language</li> <li>- to develop the ability to understand and work with specialized English texts in the field of mechatronics/electrical engineering</li> <li>- developing an understanding of English-speaking countries</li> </ul>
Content	<ul style="list-style-type: none"> <li>➤ familiarity with the essential specialized technical vocabulary</li> <li>➤ grammar revision</li> <li>➤ reading and understanding current technical texts</li> <li>➤ general communications skills such as               <ul style="list-style-type: none"> <li>- greetings and introductions</li> <li>- writing about technical systems, processes, instructions</li> <li>- problem solving in the fields of communication, manufacturing, automobile technology, electronic systems</li> </ul> </li> <li>➤ introduction to cultural aspects in the English-speaking world</li> </ul>
Bibliography	Course book: Bonamy, David: Technical English 3, Pearson Longman ISBN: 978-1-4082-2947-7 (all books in current edition)
Forms of instruction	Lecture
Language of instruction	English
Availability	Every winter term

<b>Technical English II</b>	
Course number	5520
Lecturer	Karine Schubert
ECTS	2
Number of semester hours	2
Duration	1 Term
Prerequisites	Technical English I
Type of exam	Written exam, 90 minutes
Objectives	To consolidate the four language skills previously trained in Technical English I. Dealing with authentic texts, solving technical problems in the target language.
Content	Handling technical requirements, describing performance, processes. Working with texts from related fields of technology (electrical systems, energy, materials, civil engineering); writing e-mails and job applications
Bibliography	Course book: Bonamy, David: Technical English 3, Pearson Longman ISBN: 978-1-4082-2947-7 (all books in current edition)
Forms of instruction	Lecture
Language of instruction	English
Availability	Every summer term

<b>Technical English III</b>	
Course number	8013
Lecturer	Prof. Dr. Sylvana Krauß
ECTS	2
Number of semester hours	2
Duration	1 Term
Prerequisites	Technical English I and II
Type of exam	Oral exam (15 min.)
Objectives	Further development of the communication skills learned in Technical English I and Technical English II, reading, writing, listening and speaking. The latter skill is emphasized and tested by means of a short presentation in English.
Content	<ul style="list-style-type: none"><li>➤ Use of visuals</li><li>➤ Summaries</li><li>➤ Presentation techniques</li><li>➤ Preparing a presentation</li><li>➤ Presentation before an audience</li></ul>
Bibliography	www.ted.com, DVD Dynamic Presentations published by Cambridge University Press
Forms of instruction	seminar presentations
Language of instruction	English
Availability	Every winter term

<b>Business French (beginner)</b>	
Course number	9038 (International Real Estate Management, Bachelor of Arts / B.A., 1.24.1 IIM - SPO 2)
Lecturer	Frau Platon
ECTS	5
Number of semester hours	4
Type	Compulsory Module
Duration	1 Term
Prerequisites	None, no previous knowledge are required
Conditions for admission to the examination	Oral exam/presentation
Type of exam	Written Exam (120 min)
Objectives	The ability to speak the language in simple and familiar everyday and standard business situations.  The ability to use French in simple, familiar situations in an international business context. Knowledge of business vocabulary for selected topics.  The ability to take part commutatively and effectively in simple and slightly specialized discourse.
Content	To consolidate the four basic language skills - reading, writing, listening and speaking - in a business context.  Introduction to geographic and cultural aspects of business life in the countries of the target language.
Bibliography	Will be announced in the first lecture
Forms of instruction	<ul style="list-style-type: none"> <li>• Lecture</li> <li>• Practice</li> </ul>
Workload	150h
Language of instruction	German / French
Availability	Every winter and summer term

<b>French I</b>	
Course number	8110
Lecturer	Frau Kremershof
ECTS	2
Number of semester hours	2
Workload	60h
Type	Elective
Duration	1 Term
Prerequisites	The course is intended for beginners or participants with a basic knowledge of French.
Type of exam	Written exam (German, 90 min.)
Objectives	Mastery of an elementary basic vocabulary as well as basic structures and means of expression. To consolidate the four basic language skills - listening, reading, speaking and writing. The ability to speak the language in simple and familiar everyday situations. Familiarity with basic geographic and cultural aspects of the target country..
Content	Practice of everyday situations as well as student and business life: <ul style="list-style-type: none"> <li>• Greetings</li> <li>• speaking about occupations</li> <li>• place of work and home</li> <li>• free-time activities and preferences</li> <li>• home and family</li> <li>• asking for information</li> <li>• orientation in a town</li> <li>• travel and means of transportation</li> </ul>
Bibliography	The coursebook will be communicated in the first session
Language of instruction	German / French
Availability	Every term



<b>French II</b>	
Course number	8112
Lecturer	Frau Brossard
ECTS	2
Number of semester hours	2
Workload	60h
Type	Elective
Duration	1 Term
Prerequisites	French I
Type of exam	Written exam (German, 90 min.)
Objectives	Continuation of the course French I. Further development of the four skills: listening, reading, speaking and writing. The students should be able to use the language in further every-day situations. The course is intended for participants with a basic knowledge of French.
Content	<ul style="list-style-type: none"> <li>• Asking for information</li> <li>• Giving directions</li> <li>• Describing a town</li> <li>• Getting travel information</li> <li>• Orientation at an airport</li> <li>• Numbers and telephone numbers</li> <li>• Booking a hotel</li> <li>• Talking about the past</li> <li>• Shopping</li> <li>• Making and confirming appointment</li> <li>• Small talk</li> </ul>
Bibliography	The coursebook will be communicated in the first session
Language of instruction	German / French
Availability	Every term

<b>French III</b>	
Course number	8116
Lecturer	Frau Brossard
ECTS	5
Number of semester hours	4
Workload	150h
Type	Elective
Duration	1 Term
Prerequisites	French II, or equivalent prior knowledge
Type of exam	Written exam (90 min.)
Objectives	The instruction in the 3rd and 4th course levels imparts a general, business and a basic vocabulary. Previously learned grammar will be consolidated and expanded. The skills learned in course levels 1 and 2 will be expanded. The syllabus is based on the teaching material used in class.
Content	<ul style="list-style-type: none"> <li>• The ability to extract the most important information from a text (topics from the textbook)</li> <li>• The ability to understand simple situations from university and working life and to express well-known facts understandably</li> <li>• The ability to take part effectively in simple conversations (topics from the textbooks as well as from additional teaching material: introducing oneself, colleagues, your own company, describing products, negotiating prices, dealing with complaints, expressing oneself in regards to internships / work placement)</li> <li>• The ability to produce simple texts (including a CV and a simple letter of application)</li> </ul>
Bibliography	The coursebook will be communicated in the first session
Language of instruction	French
Availability	Every term

<b>French IV</b>	
Course number	8114
Lecturer	Frau Platon
ECTS	2
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	French III or equivalent prior knowledge.
Type of exam	Written exam (90 min.)
Objectives	The students will master a solid general and business-related range of vocabulary for general as well as business-related situations. The students will be able to understand and comment on the most important contents of news, press articles, brochures as well as French websites. The students will be capable of formulating judgements, intentions, suggestions and hypothesis as well as of uttering controversial statements. The students will be enabled to write simple texts and letters on general, current as well as work-related topics.
Content	Expansion and consolidation of the basic general and work-related language skills focusing on: <ul style="list-style-type: none"> <li>• grammar and more complex syntax structures-</li> <li>• reading and listening comprehension exercises (general and business-related topics, short press articles, company presentations and news)</li> <li>• enhancement of speaking skills (current and business-related topics)</li> <li>• writing texts and letters (also application documents)</li> <li>• intercultural aspects (German-French cooperation)</li> <li>• contents of French websites and press articles</li> <li>• tourist and country-specific information</li> <li>• cultural information</li> <li>• job-related letters and messages</li> </ul>
Bibliography	The coursebook will be communicated in the first session
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English.
Availability	Every summer term

<b>Business Course French (advanced)</b>	
Numéro de cours	8667
Applicabilité	Toutes les filières de la faculté «Wirtschaft und Recht»
Responsable du module	Véronique Platon
ECTS	2.5 (Bachelor) 3 (Master)
Nombre d'heures	2
Type de cours	Cours optionnel
Durée du module	1 Term
Conditions préalables	De bonnes connaissances de base du français écrit et parlé sont nécessaires.  (Pour pouvoir atteindre les objectifs de ce cours, le niveau minimum recommandé est A2+/B1.)
Conditions d'admission à l'examen	Aucune
Type d'examen	Examen écrit: 90 minutes Examen oral supplémentaire pour les étudiants en master
Objectifs / Compétences	A l'issue de ce cours, les étudiants maîtrisent le vocabulaire de base du monde des affaires et sont en mesure de s'exprimer de façon précise et adéquate dans diverses situations courantes de la vie professionnelle, à l'oral comme à l'écrit.  De plus, ils sont aptes à comprendre des textes et articles relatifs à l'actualité économique française.
Contenu	Ce cours permet aux étudiants d'activer et d'approfondir leurs connaissances de la langue française en vue du monde du travail. <ul style="list-style-type: none"> <li>• Révision de points grammaticaux et syntaxiques ; exercices correspondants dans le contexte du français des affaires.</li> <li>• Acquisition de connaissances spécifiques du monde des affaires.</li> <li>• Aperçu des points interculturels les plus souvent évoqués dans les relations de travail entre Français et Allemands.</li> <li>• Présentation d'entreprises françaises et aperçu des différents secteurs.</li> <li>• Acquisition de connaissances liées à la communication professionnelle. (Entraînement à la communication téléphonique et à la correspondance écrite.)</li> </ul>
Intérêt international	Connaissances utiles et pratiques pour un stage ou un semestre universitaire dans un pays francophone.

Bibliographie	Toutes les informations à ce sujet seront communiquées lors de la première séance.
Type de cours	Séminaire
Charge de travail	<ul style="list-style-type: none"><li>• contact time 30h</li><li>• self-study 60h</li><li>• workload 90h</li></ul>
Langue d'enseignement	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English.
Inscription possible	Semestre d'hiver
Intérêt ultérieur	Ce cours peut servir de préparation de base pour les étudiants souhaitant passer un test ou un examen (avec certificat) dans un institut externe.

<b>German as a Foreign Language I</b>	
Course number	8668
Lecturer	Prof. Dr. Link
ECTS	5
Number of semester hours	4
Type	Elective
Duration	1 Term
Prerequisites	Only open to non-native speakers of German.
Type of exam	Written Exam (90 min.)
Objectives	<p>Competence of using the German language in an everyday-life and professional context; training of German skills in the four areas of listening, reading, speaking and writing according to the CEFR (Common European Framework of Reference for Languages) level of A0/A1-A2:</p> <ul style="list-style-type: none"> <li>- The student is able to identify and name relevant terms and vocabulary in level-adequate German (depending on the course of study).</li> <li>- The student is capable of level-adequate <ul style="list-style-type: none"> <li>a) listening</li> <li>b) reading</li> <li>c) speaking</li> <li>d) writing</li> </ul> </li> <li>- The student is enabled to prepare level-adequate language assignments in teams with other exchange students.</li> <li>- The student is able to engage in classroom discussions as well as simulations of typical everyday-life and business situations in level-adequate German.</li> <li>- The student is capable of effectively interacting with other students in level-adequate German more confidently.</li> <li>- The student is prepared for German-taught lectures and for academic studies/international business dealings in his future academic/professional life.</li> </ul>
Content	Selected areas of everyday-life language and business/economic terminologies suitable for the level of the students (CEFR A0/A1-A2).
Bibliography	Schritte International, Hueber; the current edition will be communicated in the first session.
Forms of instruction	Lecture

Workload	150h
Language of instruction	German
Availability	Every summer and winter term

<b>German as a Foreign Language II</b>	
Course number	8669
Lecturer	Prof. Dr. Link
ECTS	5
Number of semester hours	4
Type	Elective
Duration	1 Term
Prerequisites	German as a Foreign Language I or comparable skills. Only open to non-native speakers of German.
Type of exam	Written Exam (90 min.)
Objectives	<p>Competence of using the German language in an everyday-life and professional context; training of German skills in the four areas of listening, reading, speaking and writing according to the CEFR (Common European Framework of Reference for Languages) level of A2-B1:</p> <ul style="list-style-type: none"> <li>- The student is able to identify and name relevant terms and vocabulary in level-adequate German (depending on the course of study).</li> <li>- The student is capable of level-adequate <ul style="list-style-type: none"> <li>a) listening</li> <li>b) reading</li> <li>c) speaking</li> <li>d) writing</li> </ul> </li> <li>- The student is enabled to prepare level-adequate language assignments in teams with other exchange students.</li> <li>- The student is able to engage in classroom discussions as well as simulations of typical everyday-life and business situations in level-adequate German.</li> <li>- The student is capable of effectively interacting with other students in level-adequate German more confidently.</li> <li>- The student is prepared for German-taught lectures and for academic studies/international business dealings in his future academic/professional life.</li> </ul>
Content	Selected areas of everyday-life language and business/economic terminologies suitable for the level of the students (CEFR A2-B1).
Bibliography	Schritte International, Hueber; the current edition will be communicated in the first session.
Forms of instruction	Lecture



Workload	150h
Language of instruction	German
Availability	Every summer and winter term

<b>German as a Foreign Language III</b>	
Course number	8670 (International Management, Master of Arts / M.A., I - IntMan – SPO 1)
Lecturer	Prof. Dr. Link
ECTS	6
Number of semester hours	4
Type	Elective
Duration	1 Term
Prerequisites	German as a Foreign Language II or comparable skills. Only open to non-native speakers of German.
Type of exam	<ul style="list-style-type: none"> <li>• Written Exam (90 min.)</li> <li>• Additional Oral Exam or Term Paper for Master students</li> </ul>
Objectives	<p>Competence of using the German language in an everyday-life and professional context; training of German skills in the four areas of listening, reading, speaking and writing according to the CEFR (Common European Framework of Reference for Languages) level of B1-B2:</p> <p>The student is able to identify and name relevant terms and vocabulary in level-adequate German (depending on the course of study).</p> <p>- The student is capable of level-adequate</p> <p>a) listening b) reading c) speaking d) writing</p> <p>- The student is enabled to prepare level-adequate language assignments in teams with other exchange students.</p> <p>- The student is able to engage in classroom discussions as well as simulations of typical everyday-life and business situations in level-adequate German.</p> <p>- The student is capable of effectively interacting with other students in level-adequate German more confidently.</p> <p>- The student is prepared for German-taught lectures and for academic studies/international business dealings in his future academic/professional life.</p>
Content	Selected areas of everyday-life language and business/economic terminologies suitable for the level of the students (CEFR B1-B2).
Bibliography	Sicher! Hueber; the current edition will be communicated in the first session.

Forms of instruction	Lecture
Workload	<ul style="list-style-type: none"><li>• workload 180h</li><li>• contact time 60h</li><li>• self-study 120h</li></ul>
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English.
Availability	Every summer and winter term

<b>German as a Foreign Language IV</b>	
Course number	8671 (International Management, Master of Arts / M.A., I - IntMan – SPO 1)
Lecturer	Prof. Dr. Link
ECTS	6
Number of semester hours	4
Type	Elective
Duration	1 Term
Prerequisites	German as a Foreign Language III or comparable skills - Only open to non-native speakers of German
Type of exam	<ul style="list-style-type: none"> <li>• Written Exam (90 min.)</li> <li>• Additional Oral Exam or Term Paper for Master students</li> </ul>
Objectives	<p>Competence of using the German language in an everyday-life and professional context; training of German skills in the four areas of listening, reading, speaking and writing according to the CEFR (Common European Framework of Reference for Languages) level of B2-C1:</p> <ul style="list-style-type: none"> <li>- The student is able to identify and name relevant terms and vocabulary in level-adequate German (depending on the course of study).</li> <li>- The student is capable of level-adequate               <ul style="list-style-type: none"> <li>a) listening</li> <li>b) reading</li> <li>c) speaking</li> <li>d) writing</li> </ul> </li> <li>- The student is enabled to prepare level-adequate language assignments in teams with other exchange students.</li> <li>- The student is able to engage in classroom discussions as well as simulations of typical everyday-life and business situations in level-adequate German.</li> <li>- The student is capable of effectively interacting with other students in level-adequate German more confidently.</li> <li>- The student is prepared for German-taught lectures and for academic studies/international business dealings in his future academic/professional life.</li> </ul>
Content	Selected areas of everyday-life language and business/economic terminologies suitable for the level of the students (CEFR B2-C1).
Bibliography	Sicher!, Hueber; the current edition will be communicated in the first session.

Forms of instruction	Lecture
Workload	<ul style="list-style-type: none"><li>• workload 180h</li><li>• contact time 60h</li><li>• self-study 120h</li></ul>
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English.
Availability	Every summer and winter term

<b>Business German</b>	
Course number	8672
Lecturer	Prof. Dr. Link
ECTS	2.5 / 5 (bachelor) / 6 (master)
Number of semester hours	2
Type	Elective
Duration	1 Term
Prerequisites	<ul style="list-style-type: none"> <li>at least German as a Foreign Language II or comparable skills</li> <li>Only open to non-native speakers of German</li> </ul>
Type of exam	<ul style="list-style-type: none"> <li>2.5 ECTS: Written exam (90 min.)</li> <li>Additional oral exam and term paper for exchange students requiring 5 ECTS (bachelor) / 6 ECTS (master)</li> </ul>
Objectives	<p>Competence of using the German language in a professional context; training of Business German skills in the four areas of listening, reading, speaking and writing according to the CEFR (Common European Framework of Reference for Languages) based on the level of B2+:</p> <ul style="list-style-type: none"> <li>- The student is able to identify, name and apply relevant terms and vocabulary in level-adequate Business German.</li> <li>- The student is capable of level-adequate <ul style="list-style-type: none"> <li>a) listening (e.g. to business news)</li> <li>b) reading (e.g. of business press articles)</li> <li>c) speaking (examples see below)</li> <li>d) writing (e.g. of business correspondence)</li> </ul> </li> <li>- The student is enabled to prepare level-adequate language assignments in teams with other students.</li> <li>- The student is able to engage in simulations of typical business situations in level-adequate Business German (e.g. job interviews, presentations, telephone calls, meeting, negotiations).</li> <li>- The student is capable of effectively interacting with other students in level-adequate Business German more confidently.</li> <li>- The student is prepared for international business dealings with Germans in his future professional life.</li> </ul>
Content	Selected areas of Business German suitable for the level of the students (CEFR B2+).

Bibliography	Will be communicated in the first session.
Forms of instruction	Lecture
Workload	150h
Language of instruction	German
Availability	Every summer and winter term

<b>Italian I</b>	
Course number	8331
Lecturer	Frau Linhart
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Type of exam	Written exam in italian language (90 min.)
Objectives	Acquisition of the first a) communicative and b) grammatical structures of the Italian language
Content	<p>a) Students will learn the basics of the Italian language, vocabulary and basic rules of the pronunciation: greetings, introducing oneself, giving and obtaining information, the formulation of questions and offers, giving information, basic correspondence, general knowledge about Italian culture and customs; special knowledge about doing business with Italian business partners; polite forms, typical Italian habits and customs, understanding simple texts and dialogues,</p> <p>b) use of subject pronouns, the definite / indefinite articles, nouns and adjectives in the singular and plural, prepositions, agreement of nouns and adjectives, singular and plural forms of the regular and irregular verbs, some requests, numbers, days of the week.</p>
Bibliography	Allegro 1 Klett Verlag ISBN: 978-3-12-525580-7
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English.
Availability	Every summer and winter term



<b>Italian II</b>	
Course number	8332
Lecturer	Frau Linhart
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	Knowledge from the course „Italian I“
Type of exam	Written exam (90 min.)
Objectives	Acquisition of the first a) communicative and b) grammatical structures of the Italian language
Content	<p>Textbook: Allegro 1, from Lesson 4</p> <p>a) students will learn further basics of the Italian language: giving and obtaining information, the formulation of questions and offers, giving information, basic correspondence, general knowledge about Italian culture and customs; special knowledge about doing business with Italian business partners; polite forms, typical Italian habits and customs, describing your own work, conversations about typical work activities, describing your day, declining offers, asking about and giving reasons, family members,</p> <p>b) further plural forms and adjective agreement, prepositions + definite article, ordinate numbers, modal verbs + infinitive sentences, possessive pronouns, further irregular verbs in the present tense, places, telling time, occupations, family</p>
Bibliography	<p>Allegro 1</p> <p>ISBN: 978-3-12-525580-7</p>
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English.
Availability	Every summer and winter term

<b>Japanese I</b>	
Course number	8555
Lecturer	Prof. Dr. Link / Frau Gelenk
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Type of exam	Written exam in Japanese language (90 min.)
Objectives	<p>The student is able to name about 200 Japanese words and to point out the basic grammar rules with about 10 different kinds of sentence structures. He is able to apply about 10 particles the functions of which determine the meaning of the sentence. He is able to distinguish between 2 kinds of Japanese characters: Hiragana and Katakana.</p> <p>The student is enabled to tell and ask certain things in limited situations by using a basic level of Japanese. He is able to read simple Japanese sentences written in Hiragana and Katakana. He is enabled to speak Japanese in correct pronunciation.</p> <p>By learning a language and getting to know a culture completely different from those of European countries, the student is capable of opening a door to a new world and widen his view.</p> <p>In the future, when the student has a chance to meet Japanese people or work together in a business setting, he is enabled to build up better relationships with Japanese partners by using the Japanese language and to do business more successfully</p>
Content	<ul style="list-style-type: none"> <li>- Review and memorize Japanese vocabulary (at least 15 to 20 words every lesson) to build up vocabulary. 10 to 15 words will be tested in a small quiz every lesson. This quiz will be written in Hiragana and Katakana characters.</li> <li>- Short dialogues between the students by using learned vocabulary and sentences.</li> <li>- Acquiring the basic grammatical knowledge of the Japanese language.</li> </ul> <p>In addition to the above goals, I would like to introduce traditional Japanese culture as well as modern Japanese culture. I am going to take questionnaires to students to find out what students want to know about Japan beside the Japanese language.</p>
Bibliography	- "Minna no Nihongo shokyu 1" von Suri-A Network (ISBN 4-88319-102-8)

	<p>- "Minna no Nihongo 1" Translation &amp; Grammatical Notes (ISBN 4-88319-108-7)</p> <p>- "Minna no Nihongo 1" Übersetzungen &amp; Grammatikalische Erklärungen (ISBN 4-88319-239-3)</p>
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English
Availability	Every summer and winter term
Remarks	<p>The main language in class is Japanese. However, English will be used for the students (who may include international students) to ensure a better understanding of the lessons.</p> <p>I hope this class will be fruitful for students and increase their interest in Japan. I suppose Japan seems to be a country far from Germany for students, but I wish this class will lead to students being closer to Japan and establish a better understanding of Japan and Japanese people.</p>

<b>Japanese II</b>	
Course number	8556
Lecturer	Prof. Dr. Link / Frau Gelenk
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	Japanese I or good basic knowledge of Japanese (must be approved by course manager).
Type of exam	Written exam in Japanese language (90 min.)
Objectives	<p>The student is able to name about 200 Japanese words and deepen his basic grammar skills with about 15 different kinds of sentence structures. He is able to apply 4 more verb forms in addition to the 'masu' form which has been already learned in the previous course (Japanese I). He is able to make use of about 100 basic Kanji characters.</p> <p>The student is enabled to tell and ask certain things in more complex situations by using a little more complicated sentences. He is able to read longer sentences written in Hiragana, Katakana and simple Kanji characters. He is also able to write short stories in those three different characters.</p> <p>By learning Japanese more deeply, the student is able to widen his view more, and as a result, it will lead him to cope with more international business situations where he is capable of making good use of his knowledge.</p> <p>In the future, when the student has a chance to meet Japanese people or work together in a business setting, he is enabled to build up relationships with Japanese-speaking people more confidently.</p>
Content	<ul style="list-style-type: none"> <li>- Review and memorize Japanese vocabulary (at least 15 to 20 words every lesson) to build up vocabulary. 10 to 15 words will be tested in a small quiz every lesson. This quiz will be written in Hiragana and Katakana characters.</li> <li>- Short dialogues between the students by using learned vocabulary and sentences.</li> <li>- Acquiring the basic grammatical knowledge of the Japanese language.</li> </ul> <p>In addition to the above goals, I would like to introduce traditional Japanese culture as well as modern Japanese culture. I am going</p>



	to take questionnaires to students to find out what students want to know about Japan beside the Japanese language.
Bibliography	<p>- "Minna no Nihongo shokyu 1" von Suri-A Network (ISBN 4-88319-102-8)</p> <p>- "Minna no Nihongo 1" Translation &amp; Grammatical Notes (ISBN 4-88319-108-7)</p> <p>- "Minna no Nihongo 1" Übersetzungen &amp; Grammatikalische Erklärungen (ISBN 4-88319-239-3)</p>
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English. The only exceptions are Japanese I + II where the language of instruction is English
Availability	Every summer and winter term
Remarks	<p>The main language in class is Japanese. However, English will be used for the students (who may include international students) to ensure a better understanding of the lessons.</p> <p>I hope this class will be fruitful for students and increase their interest in Japan. I suppose Japan seems to be a country far from Germany for students, but I wish this class will lead to students being closer to Japan and establish a better understanding of Japan and Japanese people.</p>

<b>Russian I</b>	
Course number	8441
Lecturer	Herr Lips
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	No previous knowledge required.
Type of exam	Written exam (90 min.)
Objectives	The aim of courses one to four is the development of basic Russian language skills in writing, grammar, vocabulary and pronunciation. In addition to the 90-minute course, preparation and revision time (including homework) should be around 2 hours a week. By the end of the four courses, the participants will be able to understand basic texts, use effective speech patterns and understand the gist of original texts with the use of a dictionary.
Content	<ul style="list-style-type: none"> <li>• Cyrillic alphabet, spelling and pronunciation practice</li> <li>• Introduction to basic grammar structures and development of basic lexical resources</li> <li>• Aim: approximately 150 words during first semester</li> <li>• Grammar focus on declension of nouns with corresponding prepositions, conjugation of verbs</li> <li>• Course content will be supplemented with practical exercises</li> </ul>
Bibliography	Materials will be agreed upon with the students
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English.
Availability	Every summer and winter term

<b>Russian II</b>	
Course number	8442
Lecturer	Herr Lips
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	Russian 1 or equivalent
Conditions for admission to the examination	This course is open to all students who participated successfully in "Russian 1"; other students with a basic knowledge of the Russian language shall contact the course director.
Type of exam	Written exam (90 min.)
Objectives	Russian II is the continuation of Russian I. The aim of courses one and two is the development of basic Russian language skills in writing, grammar, vocabulary and pronunciation. By the end of the four courses, the participants will be able to understand basic texts, use effective speech patterns and understand the gist of original texts with the use of a dictionary.
Content	<ul style="list-style-type: none"> <li>• Focus on pronunciation practice</li> <li>• Continuation of grammar in course I (declension of nouns with corresponding prepositions, conjugation of verbs, etc.)</li> <li>• Introduction of future and past tenses, adjectives and numbers</li> <li>• First listening comprehension exercises and free conversation</li> <li>• Course content will be supplemented with practical exercises</li> </ul>
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English.
Availability	Every summer and winter term

<b>Business Spanish (beginner)</b>	
Course number	9039 (International Real Estate Management, Bachelor of Arts / B.A., 1.24.2 IIM - SPO 2)
Lecturer	Frau Del Val Gonzalez
ECTS	5
Number of semester hours	4
Type	Compulsory Module
Duration	1 Term
Prerequisites	None, no previous knowledge are required
Conditions for admission to the examination	Oral exam/presentation
Type of exam	Written Exam (120 min)
Objectives	The ability to speak the language in simple and familiar everyday and standard business situations.  The ability to use French in simple, familiar situations in an international business context. Knowledge of business vocabulary for selected topics.  The ability to take part commutatively and effectively in simple and slightly specialized discourse.
Content	To consolidate the four basic language skills - reading, writing, listening and speaking - in a business context.  Introduction to geographic and cultural aspects of business life in the countries of the target language.
Bibliography	„Via Rápida“ – Kursbuch: ISBN 978-3-12-515050-8, Arbeitsbuch: ISBN 978-3-12-515051-5 – Klett
Forms of instruction	<ul style="list-style-type: none"> <li>• Lecture</li> <li>• Practice</li> </ul>
Workload	150h
Language of instruction	German / Spanish
Availability	Every winter and summer term



<b>Spanish I</b>	
Course number	8221
Lecturer	Frau Karthoff
ECTS	2
Number of semester hours	2
Workload	60h
Type	Elective
Duration	1 Term
Prerequisites	None
Type of exam	Written exam (German, 90 min.)
Objectives	The instruction in the first course imparts general elementary vocabulary as well as basic knowledge of grammar and expressions. The ability to understand simple texts and utterances. The ability to express basic facts. Familiarity with basic geographic and cultural aspects of the target country.
Content	<ul style="list-style-type: none"> <li>• Knowledge about Spanish and South American pronunciation and word stress</li> <li>• Mastery of the basic principles of Spanish spelling</li> <li>• Mastery of minimum vocabulary- Knowledge of basic grammar</li> <li>• The ability to extract the most important information from a simple text</li> <li>• The ability to express oneself about well-known facts</li> </ul>
Bibliography	Textbook: Via rápida, ISBN 978-3-12-515050-8 Workbook: Via rápida, ISBN 978-3-12-515051-5
Language of instruction	Spanish
Availability	Every term
Remarks	Regular active participation, small homework assignments

<b>Spanish II</b>	
Course number	8222
Lecturer	Frau Karthoff
ECTS	2
Number of semester hours	2
Workload	60h
Type	Elective
Duration	1 Term
Prerequisites	Spanish I or equivalent prior knowledge.
Type of exam	Written exam (German, 90 min.)
Objectives	The instruction in the second course level expands the basic vocabulary as well as the knowledge of the grammar and expressions. Students will learn business and slightly specialized basic vocabulary. The skills learned in the first course level will be expanded on.
Content	<ol style="list-style-type: none"> <li>3. Mastery of general and specialized vocabulary</li> <li>4. Mastery of fundamental grammar rules</li> <li>5. The ability to extract the most important information from a text (topics from textbook)</li> <li>6. The ability to express oneself about well-known facts (topics from the textbook)</li> </ol>
Language of instruction	Spanish
Bibliography	Textbook: Via rápida, ISBN 978-3-12-515050-8 Workbook: Via rápida, ISBN 978-3-12-515051-5
Availability	Every term
Remark	Regular active participation, small homework assignments

<b>Spanisch III</b>	
Course number	8223
Lecturer	Frau Del Val Gonzalez
ECTS	5
Number of semester hours	4
Workload	150 h
Type	Elective
Duration	1 Term
Prerequisites	Business Spanish or Spanish II or equivalent prior knowledge.
Type of exam	Written exam in spanish language (90 min.)
Objectives	<p>The student is able to extract the most important information from a text. Topics from the textbook.</p> <p>The student is able to understand simple situations from university and working life and to express well-known facts understandably.</p> <p>The student is able to take part effectively in simple conversations. Topics from the textbooks as well as from additional teaching material.</p> <p>The student is able to produce simple texts (including a CV and a simple letter of application).</p>
Content	The instruction in the 3rd and 4th course levels imparts a general and a basic vocabulary for professional use. Previously learned grammar will be consolidated and expanded. The skills learned in in course levels 1 and 2 will be expanded. The syllabus is based on the teaching material used in class.
Bibliography	<ul style="list-style-type: none"> <li>• Vía rápida Klett: ISBN: 978-3-12-515050-8</li> <li>• Vía rápida Klett: ISBN: 978-3-12-515051-5</li> </ul>
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English.
Availability	Every winter term

<b>Spanish IV</b>	
Course number	8224
Lecturer	Frau Del Val Gonzalez, Frau Karthoff
ECTS	2.5
Number of semester hours	2
Workload	75 h
Type	Elective
Duration	1 Term
Prerequisites	Spanish III or equivalent prior knowledge.
Type of exam	Written exam in spanish language (90 min.)
Objectives	<p>The student has a solid command of basic general language and business vocabulary for standard general and business situations.</p> <p>The student is able to formulate assessments, intentions, proposals, conditions and hypothesis.</p> <p>The student is able to write small texts on the above mentioned topics.</p> <p>The student is able to grasp simple situations of study and professional life and to express him/herself in writing and orally on corresponding known facts. He/she knows cultural differences (Spanish-speaking countries, Germany).</p>
Content	<p>Extension or consolidation of general language and professional basic knowledge with the following emphasis:</p> <ul style="list-style-type: none"> <li>• content of Spanish web pages</li> <li>• small news from newspapers</li> <li>• touristic information</li> <li>• website of a Spanish university, of companies</li> <li>• small professional letters, notices and curricula vitae</li> <li>• Expansion and deepening of grammar knowledge</li> <li>• Intercultural aspects</li> </ul>
Bibliography	<ul style="list-style-type: none"> <li>• Vía rápida, Klett: ISBN: 978-3-12-515050-8</li> <li>• Vía rápida, Klett: ISBN: 978-3-12-515051-5</li> </ul>
Forms of instruction	lecture + practice
Language of instruction	As far as possible, instruction in all language electives will be held in the target language including supplementing explanations in German and/or English.
Availability	Every summer term