

Academic and Examination Regulations for the Master's Degree in International Management at Aschaffenburg University of Applied Sciences (SPO M-IntMan)

Dated 17 May 2023

Amended by means of Amendment Statute dated

- 26.07.2023
- 30.10.2023

- The following text is a translation in English language, helping you to understand the contents of the German
- document. The legally binding text remains the German version (Studien- und Prüfungsordnung für den
- Masterstudiengang International Management an der Technischen Hochschule Aschaffenburg – [https://www.th-
- ab.de/bekanntmachungen](https://www.th-ab.de/bekanntmachungen)). Please refer to the German text if possible or seek advice in case of uncertainties.

Based on Art. 9, Art. 80 Para. 1 and 84 Abs. 2 of the Bavarian Higher Education Innovation Act (BayHIG) of 5 August 2022 (GVBl. p. 414, BayRS 2210-1-3-WK), as amended by § 3 of the Act of 23 December 2022 (GVBl. p. 709), Aschaffenburg University of Applied Sciences hereby enacts the the following statutes:

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§ 1 Purpose of the Academic and Examination Regulations

These Academic and Examination Regulations are intended to complete and augment the General Examination Regulations (APO) of Aschaffenburg University of Applied Sciences of 14 February 2023, as amended.

§ 2 Aim of Studies

- (1) The aim of the degree programme is to enable especially talented students who have completed their bachelor training to consolidate their business science knowledge and broaden their specialist training in the business administration theory of International Management so as to further develop their qualification, which is compatible with international standards.
- (2) ¹The programme aims to develop students' expertise in handling complex tasks independently by providing classes from various specialist fields of International Management and focusing on interdisciplinary approaches. ²The intention is to sharpen students' awareness of interdependencies in interdisciplinary tasks. ³Practical relevance is guaranteed by project work and an extensive final thesis.
- (3) The degree programme aims to further develop not only subject-specific knowledge, but also overarching qualifications like social competence and communication skills and hence the ability to work successfully in a group or to lead a working group.
- (4) The degree programme prepares students both for business-oriented professional fields in International Management, public service and self-employed activities and for further academic qualification in a doctoral procedure that may follow.

§ 3 Required Qualifications, Admission

- (1) ¹An above-average degree classification in "Business Administration", "Business Administration and Law", "International Real Estate Management", "International Sales Management" or related fields from a German university or an equivalent domestic or foreign degree is required for admission to the degree programme. ²An above-average degree classification will be deemed to have been achieved if an overall examination grade of "very good" or "good" has been obtained or if applicants can prove that they are among the top 50% of graduates in their degree programme. ³The required qualifications also include adequate knowledge of the German and English languages. ⁴The language level in English to be met should be equivalent to level B2 of the Council of Europe's Common European Framework of Reference and must be verified by a corresponding language test (e.g. IELTS minimum 6,5, TOEFL IBT 90 Points or more, Cambridge First Certificate in English (FCE) or B2 First, minimum Grade C, Cambridge Certificate in Advanced English (CAE) or C1 Advanced, minimum Level B2). ⁵Evidence will also be deemed to have been provided if a successful completion of an English-language education at a at an upper secondary school or institution of higher education is proven or if the mother tongue is English. ⁶For applicants with a German school leaving certificate, sufficient knowledge of English is deemed to have been demonstrated if the certificate of the general higher education entrance qualification shows at least the grade "sufficient" for the subject English as an advanced foreign language or the certificate of the advanced technical college entrance qualification of a public or state-recognised technical college or vocational college shows at least the grade "sufficient" in the subject English. ⁷For the German language, level A1 of the Council of Europe's Common European Framework of Reference must be verified by a corresponding language test (e.g. Goethe Certificate A1 or higher, telc Certificate A1 or higher). ⁸Evidence will also be deemed to have been provided if a student furnishes proof of successful completion of a German-speaking training programme at an upper secondary school or institution of higher education or the student's mother tongue is German.
- (2) ¹The Board of Examiners decides on the equivalence of university degrees and on the fulfilment of the required qualifications. ²In the case of degrees that have not been graded in accordance with the German grade system, the overall grade will be converted in accordance with the specifications set out in the current ECTS Guide or, if this cannot be applied, in accordance with the modified Bavarian formula. ³If no overall grade has been indicated on the graduation certificate, the arithmetical average of the individual grades will be calculated and

converted, where applicable, in accordance with sentence 3.

- (3) ¹Where applicants provide evidence of a university or comparable degree for which fewer than 210, but at least 180, ECTS credit points have been awarded, they will, in order to pass the master's examination, need to:
 - a) provide evidence of the missing credits from the range of subject-related bachelor study programmes offered by Aschaffenburg University of Applied Sciences or
 - b) successfully complete a subject-related work placement of a minimum 20 weeks' duration or
 - c) provide evidence of relevant professional practice of a minimum one-year duration.²The Board of Examiners will define which of these prerequisites needs to be met, with the application of the prerequisites at letters b or c being permitted only if no work placement phase has been integrated into the programme leading to a university degree under sentence 1. ³In the case of letter a, the Board of Examiners will determine which coursework and examination components need to be completed.⁴If students exceed the standard period of study by more than two semesters, without meeting the prerequisite under sentence 1, coursework and examination components defined under sentence 2 will be deemed to have been failed in the first instance. ⁵Students may re-sit, in the following semester, components under sentence 1 that have received a "fail" grade. ⁶If a "fail" grade is again assigned, students may re-sit a second time in the following semester.
- (4) ¹Notwithstanding paragraph 1, an applicant who has completed all examination components of the undergraduate degree by the time the studies commence and can verify that the time limit for completion of the final thesis ends no later than one month after commencement of the master's studies may be admitted to the master's programme. ²The applicant will be admitted on the condition subsequent that the prerequisites of sentence 1 have been met and that the graduation certificate with the required overall examination grade will be subsequently submitted within two months of commencement of the master's studies.
- (5) There shall be no entitlement to have the master's degree programme conducted in the event of an insufficient number of applicants.

§ 4 Standard Period of Study, Structure of the Degree Programme

- (1) ¹The master's degree programme, which includes the production of a master's thesis, comprises a standard period of study of three semesters for full-time studies. ²The standard period of study in the part-time degree programme is six semesters.
- (2) All general compulsory modules and a selection of compulsory elective modules must be completed within the standard period of study to the minimum extent required to make up the 90 ECTS points.
- (3) In the last semester of full-time study or in the last two semesters of part-time study, a Master's project is carried out, which concludes with the Master's thesis.

§ 5 Part-time study, change, limitation of credit points

- (1) ¹The Master's degree programme may be completed on a part-time basis. ²The choice of the full-time or part-time variant shall be made for the first time with the application for a place of study.
- (2) ¹A change between full-time and part-time study is permissible at the latest two weeks before the beginning of the semester in which the change is to take place. ²A change from full-time to part-time study is excluded if the work on the Master's thesis was started in the context of full-time study and the deadline for the work ends in the semester for which the enrolment in part-time study is to apply. ³When changing from full-time to part-time studies, two part-time semesters shall be credited for each semester completed full-time, irrespective of the extent of study and examination achievements to be credited.

- (3) ¹In part-time studies, a maximum of 18 credit points may be acquired per academic semester. ²Since the time allowed for completing the Master's thesis extends over two semesters, the ECTS credit points for the Master's thesis shall be allocated proportionately to both semesters when calculating the maximum permissible number of ECTS credit points. ³If the maximum number of ECTS points permitted in one semester is exceeded, the corresponding part-time semester shall be subsequently converted into a full-time semester. ⁴The Examination Committee may approve an exception to sentence 1 on the basis of a justified written application; the application must be submitted before the respective examination begins.

§ 6 Modules, Examinations and Credit Points

- (1) ¹The compulsory modules, compulsory elective modules and elective modules, their number of hours, type of classes, the type, scope and contents of the examinations, credit points ("European Credit Point Transfer System" - ECTS) as well as other regulations in this regard are defined in the Annexes to this Statute. ²The regulations are supplemented by the curriculum. ³Credit points will be awarded for passed module or module component examinations.
- (2) All modules are either compulsory modules, compulsory elective modules or elective modules:
- Compulsory modules* are the degree programme modules that must be taken by all students.
 - Compulsory elective modules* are degree programme modules that are offered alternatively, either individually or in groups. Students must make a particular selection from them in accordance with these Academic and Examination Regulations. The modules selected are treated as compulsory modules.
 - Elective modules* are modules which are not compulsory to achieve the aims of the degree programme. Students may select them additionally from the study programmes offered by the University
- (3) The compulsory modules and the corresponding courses are defined in the Annexes to this Statute.
- (4) All classes and examinations are held in English.
- (5) Students should complete at least one compulsory elective module abroad.

§ 7 Curriculum

- (1) ¹The Faculty of Business and Law will, in order to document the course offering and for the purpose of informing students, prepare a curriculum, which shows the sequence of individual activities in the degree programme. ²It is decided by the Faculty Council and must be published openly across the University. ³New provisions must be announced at the latest by the beginning of the lecture period of the semester in which the provisions are to be applied for the first time.
- (2) The curriculum contains, in particular, provisions and information in relation to
- the types of class in the compulsory modules, the compulsory elective modules and the elective modules unless they have been definitively set out in Annex 1 to this Statute,
 - the academic objectives and academic content of the compulsory modules, compulsory elective modules and elective modules
 - more detailed regulations regarding continuous assessments and certificates of participation.
- (3) ¹Students shall not be entitled to have particular compulsory elective modules or elective modules offered in each semester. ²Furthermore, there shall be no entitlement to have the corresponding classes conducted in the event of an insufficient number of participants.

§ 8 Differentiated Grading of Assessments; Credit Points under the "European Credit Point Transfer System"

(ECTS)

- (1) In order to achieve a differentiated grading of examination components and continuous assessments, all the grade digits from 1 to 5 are lowered or raised by 0.3, but the possibility of awarding grades 0.7 / 4.3 / 4.7 and 5.3 is excluded.
- (2) ¹Credit points (CP) will be awarded for all modules that are successfully completed. ²The credit points are contained in Annex 1 to this Statute. ³Each credit is equivalent to a student workload of 30 hours.

§ 9 Board of Examiners

A Board of Examiners consisting of one presiding member and two other members and appointed by the Faculty Council will be formed.

§ 10 Overall Examination Grade

The overall examination grade is derived from the arithmetical average of the module grades weighted by the credit points (see Annex 1).

§ 11 Master's Thesis

- (1) ¹The topic of the master's thesis is jointly defined by the student and the supervising professor and approved by the Board of Examiners. ²A topic may be assigned to several students to be worked on together if the individual performance of each student is clearly definable and assessable.
- (2) ¹The time limit from assignment of the topic to submission of the master's thesis is four months for full-time studies and eight months for part-time studies. ²It may be extended by a maximum of two months if the reasons for the extension are beyond the student's control.
- (3) ¹The master's thesis must be written in English. ²It must be submitted to the Office of Student Affairs in two bound copies as well as in a suitable electronic form. ³Furthermore, the master's thesis must be explained in the form of a personal oral presentation.
- (4) The date on which the topic is assigned and the submission deadline will be defined by the supervisor (examiner) and recorded together with the topic.
- (5) The Board of Examiners will confirm the topic prior to assignment to the student.

§ 12 Master's Certificate

¹A student will be deemed to have passed the master's examination if he or she has acquired 90 ECTS credit points. ²A certificate and a Diploma Supplement in accordance with the model in the Annex to the General Examination Regulations of Aschaffenburg University of Applied Sciences (APO) will be issued in respect of the passed master's examination.

§ 13 Academic Title

- (1) Based on the successful completion of the master's examination, the academic title of "Master of Arts", short form: "M.A.", will be conferred.

- (2) A certificate in accordance with the model in the Annex to the General Examination Regulations of Aschaffenburg University of Applied Sciences (APO) will be issued in respect of the conferral of the academic title.

§ 14 Entry into Force

These Academic and Examination Regulations shall enter into force on the day after they are announced. ²The Academic and Examination Regulations for the Master's Programme in International Management of 16 December 2014 shall expire at the same time.

Annex 1 to the Academic and Examination Regulations for the Master's Degree in International Management at Aschaffenburg University of Applied Sciences

Overview of the Modules and Examinations

1. Compulsory Modules (block 1)

students starting in summer semester take these modules in their 1st Semester, students starting in wintersemester take these modules in their 2nd semester

Module Nr.	Modules	Type of class	ECTS	SWS	Admission to the module	Admission to the examination	Type and duration of Examinations ¹	Grading	ECTS Weighting
A	International Management	SU/Ü	6	4			Schriftl. Pr. 90-120 min	ja	1
B	Case Studies in International Management	SU/Ü	6	4			StA with mdl. Präs.	ja	1
C	International Law	SU/Ü	6	4			Schriftl. Pr. 90-120 min	ja	1
D	International Competencies: International Cooperation & Communication	SU/Ü	6	4			StA with mdl. Präs.	ja	1
E	International Economics and Trade	SU/Ü	6	4			Schriftl. Pr. 90-120 min	ja	1
	Total		30	20					

2. Compulsory Modules, Compulsory Elective Modules and Elective Modules (block 2)

students starting in a summer semester take these modules in their 2nd Semester, students starting in a winter semester take these modules in their 1st semester

Module Nr.	Modules	Type of class	ECTS	SWS	Admission to the module	Admission to the examination	Type and duration of Examinations ¹	Grading	ECTS Weighting
F	Advanced International Marketing	SU/Ü	6	4			StA with mdl. Präs.	ja	1
G	International Human Resources	SU/Ü	6	4			Schriftl. Pr. 90-120 min	ja	1
H	Compulsory Elective Module I: Intensive Period Global Management Studies (IPGMS) (siehe Studienplan)	SU/Ü/Ex	6	4			StA with mdl. Präs. or PrA with mdl. Präs. or schriftl. Pr. (90-120 min.) or mdl. Pr.	ja	1
I	Compulsory Elective Module II: Advanced		12						

	International Management (AIM)²								
I 1	Advanced International Management (AIM) 1	SU/Ü		4			StA with mdl. Präs. or schriftl. Pr. (90-120 min.) or mdl. Pr.	ja	6/12
I 2	Advanced International Management (AIM) 2	SU/Ü		4			StA with mdl. Präs. or schriftl. Pr. (90-120 min.) or mdl.Pr.	ja	6/12
I 3	Internship abroad ³			4			Internship report with mdl. Präs.	mE/oE	6/12
	Total		30	20					

3. Pflichtmodul und Masterarbeit (3. Studiensemester)

Module Nr.	Modules	Type of class	ECTS	SWS	Admission to the module	Admission to the examination	Type and duration of Examinations ¹	Grading	ECTS Weighting
J	Presentation & Moderation	SU/Ü	5	4			mdl. Präs.	ja	1
K	Masterproject		25						
K1	Research Seminar	SU/Ü		4		TN=ZV	mdl. Präs.	mE/oE	5/25
K2	Masterthesis	M					Abgabe M and mdl. Präs. ⁴	ja	20/25
	Total (3. Semester)		30	8					

Abbreviations

A-K	number of the module
ECTS	European credit transfer system, ECTS Credit Points
Ex	excursion
LV	lecture
M	writing a Master's thesis
mdl.Pr	oral examination (ca. 15 min./participant)
m.E./o.E.	passed with success/passed without success
Pr	Examination
Internship report	Internship report (15-20 pages in length according to the standard for academic papers at the TH AB)
mdl.Präs	oral presentation (duration: min. 15 min.-max 20.min with subsequent discussion in the same amount of time.

PrA	Projektarbeit
S	Seminar
schriftl.Pr	written examination
StA	Student research project (15-20 pages according to the standard of academic work of the TH AB)
SU	seminaristischer Unterricht
SWS	Teaching hours per week
TN	Participation certificate
Ü	Practice
ZV	Admission requirement

Annex 2 to the Academic and Examination Regulations for the Master's Degree in International Management at Aschaffenburg University of Applied Sciences

(no translation available at the moment; please have a look at the original german document)