

**Academic and Examination Regulations
for the Master's Degree in International Management
at Aschaffenburg University of Applied Sciences**

(AER IntMan)

Dated 16 December 2014

Amended by means of Amendment Statute dated

- 22.12.2015
- 01.03.2016
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- 03.05.2019
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The following text is a translation in English language, helping you to understand the contents of the German document. The legally binding text remains the German version (Studien- und Prüfungsordnung für den Masterstudiengang International Management an der Technischen Hochschule Aschaffenburg – <https://www.th-ab.de/bekanntmachungen>). Please refer to the German text if possible or seek advice in case of uncertainties.

Based on Art. 13(2) sentence 2 and Art. 61(2) sentence 1 of the *Bayerisches Hochschulgesetz* (Bavarian Higher Education Act - BayHSchG) dated 23 May 2006 (BayRS 2210-1-1-WFK), Aschaffenburg University of Applied Sciences enacts the following statute:

Section 1

Purpose of the Academic and Examination Regulations

These Academic and Examination Regulations are intended to complete and augment the *Rahmenprüfungsordnung für die Fachhochschulen in Bayern* (Framework Examination Regulations for Universities of Applied Sciences in Bavaria) of 17 October 2001 (German Länder Law Gazette (GVBl) p. 686, BayRS 2210-4-1-4-1-WFK) and the General Examination Regulations (APO) of Aschaffenburg University of Applied Sciences of 3 March 2011, as amended.

Section 2

Aim of Studies

(1) The aim of the degree programme is to enable especially talented students who have completed their bachelor training to consolidate their business science knowledge and broaden their specialist training in the business administration theory of International Management so as to further develop their qualification, which is compatible with international standards.

(2) ¹The programme aims to develop students' expertise in handling complex tasks independently by providing classes from various specialist fields of International Management and focusing on interdisciplinary approaches. ²The intention is to sharpen students' awareness of interdependencies in interdisciplinary tasks. ³Practical relevance is guaranteed by project work and an extensive final thesis.

(3) The degree programme aims to further develop not only subject-specific knowledge, but also overarching qualifications like social competence and communication skills and hence the ability to work successfully in a group or to lead a working group.

(4) The degree programme prepares students both for business-oriented professional fields in International Management, public service and self-employed activities and for further academic qualification in a doctoral procedure that may follow.

Section 3

Required Qualifications, Admission

(1) ¹An above-average degree classification in "Business Administration", "Business Administration and Law", "International Real Estate Management" or related fields from a German university or an equivalent domestic or foreign degree is required for admission to the degree programme. ²An above-average degree classification will be deemed to have been achieved if an overall examination grade of "very good" or "good" has been obtained or if applicants can prove that they are among the top 50% of graduates in their degree programme. ³The required qualifications also include adequate knowledge of the German and English languages. ⁴The language level in English to be met should be equivalent to level C1 of the Council of Europe's Common European Framework of Reference and must be verified by a corresponding language test (e.g. IELTS C1, TOEFL C1, Cambridge Certificate in Advanced English, Cambridge BEC higher, DAAD Language Certificate for German Applicants). ⁵Evidence will also be deemed to have been provided if a successful completion of an English-language education at a at an upper secondary school or institution of higher education is proven or if the mother tongue is English. ⁶For the German language, level B1 of the Council of Europe's Common European Framework of Reference must be verified by a corresponding language test (e.g. TestDaF (German as a Foreign Language Test) level (TDN) 3, Goethe Certificate B1, *Deutsche Sprachprüfung für den Hochschulzugang* (German Language Examination for

University Entrance) - DSH 1. ⁷Evidence will also be deemed to have been provided if a student furnishes proof of successful completion of a German-speaking training programme at an upper secondary school or institution of higher education or the student's mother tongue is German.

(2) ¹The Board of Examiners decides on the equivalence of university degrees and on the fulfilment of the required qualifications. ²In the case of degrees that have not been graded in accordance with the German grade system, the overall grade will be converted in accordance with the specifications set out in the current ECTS Guide or, if this cannot be applied, in accordance with the modified Bavarian formula. ³If no overall grade has been indicated on the graduation certificate, the arithmetical average of the individual grades will be calculated and converted, where applicable, in accordance with sentence 3.

(3) ¹Where applicants provide evidence of a university or comparable degree for which fewer than 210, but at least 180, ECTS credit points have been awarded, they will, in order to pass the master's examination, need to:

- a) provide evidence of the missing credits from the range of subject-related bachelor study programmes offered by Aschaffenburg University of Applied Sciences or
- b) successfully complete a subject-related work placement of a minimum 20 weeks' duration or
- c) provide evidence of relevant professional practice of a minimum one-year duration.

²The Board of Examiners will define which of these prerequisites needs to be met, with the application of the prerequisites at letters b or c being permitted only if no work placement phase has been integrated into the programme leading to a university degree under sentence 1. ³In the case of letter a, the Board of Examiners will determine which coursework and examination components need to be completed.⁴If students exceed the standard period of study by more than two semesters, without meeting the prerequisite under sentence 1, coursework and examination components defined under sentence 2 will be deemed to have been failed in the first instance. ⁵Students may re-sit, in the following semester, components under sentence 1 that have received a "fail" grade. ⁶If a "fail" grade is again assigned, students may re-sit a second time in the following semester.

(4) ¹Notwithstanding paragraph 1, an applicant who has completed all examination components of the undergraduate degree by the time the studies commence and can verify that the time limit for completion of the final thesis ends no later than one month after commencement of the master's studies may be admitted to the master's programme. ²The applicant will be admitted on the condition subsequent that the prerequisites of sentence 1 have been met and that the graduation certificate with the required overall examination grade will be subsequently submitted within two months of commencement of the master's studies.

(5) There shall be no entitlement to have the master's degree programme conducted in the event of an insufficient number of applicants.

§ 4

Standard Period of Study, Structure of the Degree Programme

(1) The master's degree programme, which includes the production of a master's thesis, comprises a standard period of study of three semesters.

(2) All general compulsory modules and a selection of compulsory elective modules must be completed within the three study semesters to the minimum extent required to make up the 90 ECTS points.

(3) A master's project, which concludes with the master's thesis, is carried out in the third study semester.

Section 5

Modules, Examinations and Credit Points

- (1) ¹The compulsory modules, compulsory elective modules and elective modules, their number of hours, type of classes, examinations, credit points ("European Credit Point Transfer System" - ECTS) as well as other regulations in this regard are defined in Annex 1 to this Statute. ²The regulations are supplemented by the curriculum. ³Credit points will be awarded for passed module or module component examinations.
- (2) All modules are either compulsory modules, compulsory elective modules or elective modules:
- a) *Compulsory modules* are the degree programme modules that must be taken by all students.
 - b) *Compulsory elective modules* are degree programme modules that are offered alternatively, either individually or in groups. Students must make a particular selection from them in accordance with these Academic and Examination Regulations. The modules selected are treated as compulsory modules.
 - c) *Elective modules* are modules which are not compulsory to achieve the aims of the degree programme. Students may select them additionally from the study programmes offered by the University.
- (3) The compulsory modules and the corresponding courses are defined in Annex1 to this Statute.
- (4) All classes and examinations are held in English.
- (5) Students should complete at least one compulsory elective module abroad.

Section 6

Curriculum

- (1) ¹The Faculty of Business and Law will, in order to document the course offering and for the purpose of informing students, prepare a curriculum, which shows the sequence of individual activities in the degree programme. ²It is decided by the Faculty Council and must be published openly across the University. ³New provisions must be announced at the latest by the beginning of the lecture period of the semester in which the provisions are to be applied for the first time.
- (2) The curriculum contains, in particular, provisions and information in relation to
1. the types of class in the compulsory modules, the compulsory elective modules and the elective modules unless they have been definitively set out in Annex 1 to this Statute,
 2. the academic objectives and academic content of the compulsory modules, compulsory elective modules and elective modules
 3. more detailed regulations regarding continuous assessments and certificates of participation.
- (2) ¹Students shall not be entitled to have particular compulsory elective modules or elective modules offered in each semester. ²Furthermore, there shall be no entitlement to have the corresponding classes conducted in the event of an insufficient number of participants.

Section 7
Differentiated Grading of Assessments;
Credit Points under the "European Credit Point Transfer System" (ECTS)

(1) In order to achieve a differentiated grading of examination components and continuous assessments, all the grade digits from 1 to 5 are lowered or raised by 0.3, but the possibility of awarding grades 0.7 / 4.3 / 4.7 and 5.3 is excluded.

(2) ¹Credit points (CP) will be awarded for all modules that are successfully completed. ²The credit points are contained in Annex 1 to this Statute. ³Each credit is equivalent to a student workload of 30 hours.

Section 8
Board of Examiners

A Board of Examiners consisting of one presiding member and two other members and appointed by the Faculty Council will be formed.

Section 9
Overall Examination Grade

The overall examination grade is derived from the arithmetical average of the module grades weighted by the credit points (see Annex 1).

Section 10
Master's Thesis

(1) ¹The topic of the master's thesis is jointly defined by the student and the supervising professor and approved by the Board of Examiners. ²A topic may be assigned to several students to be worked on together if the individual performance of each student is clearly definable and assessable.

(2) ¹The time limit from assignment of the topic to submission of the master's thesis is four months. ²It may be extended by a maximum of 2 months if the reasons for the extension are beyond the student's control.

(3) ¹The master's thesis must be written in English. ²It must be submitted to the examinations office in two bound copies and, in addition, in editable form on a data storage medium (e.g. CD-ROM). ³Furthermore, the master's thesis must be explained in the form of a personal oral presentation.

(4) The date on which the topic is assigned and the submission deadline will be defined by the supervisor (examiner) and recorded together with the topic.

(5) The Board of Examiners will confirm the topic prior to assignment to the student.

Section 11 Master's Certificate

¹A student will be deemed to have passed the master's examination if he or she has acquired 90 ECTS credit points. ²A certificate and a Diploma Supplement in accordance with the model in the Annex to the General Examination Regulations of Aschaffenburg University of Applied Sciences (APO) will be issued in respect of the passed master's examination.

Section 12 Academic Title

(1) Based on the successful completion of the master's examination, the academic title of "Master of Arts", short form: "M.A.", will be conferred.

(2) A certificate in accordance with the model in the Annex to the General Examination Regulations of Aschaffenburg University of Applied Sciences (APO) will be issued in respect of the conferral of the academic title.

Section 13 Entry into Force

These Academic and Examination Regulations shall enter into force on 15 March 2015.

Annex 1 to the Academic and Examination Regulations for the Master's Degree in International Management at Aschaffenburg University of Applied Sciences

Overview of the Modules and Examinations

1. Compulsory Modules (block 1)

students starting in summer semester take these modules in their 1st Semester, students starting in wintersemester take these modules in their 2nd semester

1	2	3	4	5	6	7
Con-sec no.	Modules	CH	Type of class	Examinations Type and duration in min ¹	Supplementary regulations	ECTS credits
A	International Management	4	ST,T	WrEx 90-120 min		6
B	Case Studies in International Management	4	ST,T	RP with Or pres		6
C	International Law	4	ST,T	WrEx 90-120 min		6
D	International Competencies: International Cooperation & Communication	4	ST,T	RP with Or pres		6
E	International Economics and Trade	4	ST,T	WrEx 90-120 min		6
	Total	20				30

¹ Further details are defined by the Faculty Council in the curriculum.

2. Compulsory Modules, Compulsory Elective Modules and Elective Modules (block 2)

students starting in a summer semester take these modules in their 2nd Semester, students starting in a winter semester take these modules in their 1st semester

1	2	3	4	5	6	7
Con-sec no.	(Compulsory) Modules	CH	Type of class	Examinations Type and duration in min ¹	Supplementary regulations	ECTS credits
F	Advanced International Marketing	4	ST,T	RP with Or Pres.		6
G	International Human Resources	4	ST,T	WrEx 90-120 min		6
H	Compulsory Elective Module I Intensive Period Global Management Studies (IPGMS)					6
H 1	Intensive Period Global Management Studies (IPGMS) (siehe Studienplan)	4	ST,T,FT	RP with Or Pres. or PrW mit Or Pres. or WrEx (90-120 min.) or OrEx		6
I	Compulsory Elective Module II Advanced International Management (AIM)²					12
I 1	Advanced International Management (AIM) 1 (siehe Studienplan)	4	ST,T	RP with Or Pres. or WrEx (90-120 min.) or OrEx		6
I 2	Advanced International Management (AIM) 2 (siehe Studienplan)	4	ST,T	RP with Or Pres. or WrEx (90-120 min.) or OrEx		6
I 3	Internship abroad ³	4		InternRep with Or Pres.	Assessment: P/F	6
	Total	20				30

¹ Further details are defined by the Faculty Council in the curriculum.

² two of the modules I 1 - I 3 must be completed.

³ 4-week internship abroad with an activity relevant to the study of International Management (e.g. in the areas of International Trade and Investment Management, Management Consulting, Marketing, Project Management) in an international company or an internationally operating institution.

3. Pflichtmodul und Masterarbeit (3. Studiensemester)

1	2	3	4	5	6	7
Con-sec no.	Modules	CH	Type of class	Examinations Type and duration in min ¹	Supplementary regulations	ECTS credits
J	Presentation & Moderation	4	ST,T	Or Pres.		5
K	Masterproject					25
K1	Research Seminar	4	ST,T	Or Pres.	CertP = AR Assessment: P/F	5
K2	Master's Thesis		M	Submission of M and Or Pres. ²		20
	Total (3. Semester)	8				30

List of Abbreviations:

AR	Admission requirement
A-K	Numbering of Modules
CH	Contact hours
CertP	Certificate of participation
ECTS	European credit transfer system, ECTS credit points
F	Fail
FT	Field Trip
InternRep	Internship Report (15-20 pages according to the standards of academic work at UAS Aschaffenburg)
M	Master's thesis
OrEx	Oral Examination (ca. 15 min.)
Or Pres.	Oral Presentation (Duration: at least 15min.-max 20min. with a following discussion with the same duration)
P	Pass
PrW	Project Work
RP	Research Paper (15-20 pages according to the standards of academic work at UAS Aschaffenburg)
S	Seminar
ST	Seminar-Style Tuition
T	Tutorial
WrEx	Written Examination

¹ Further details are defined by the Faculty Council in the curriculum.

² Oral Presentation of the Master's Thesis, Lecture and Discussion (40 – 60 min.)