

**Will be filled in by the university!**

Stamp of receipt

Application No.



## Application for recognition of study and examination achievements

Note: Study and examination credits are credits that were originally earned at a university. A separate application must be submitted for the recognition of competences acquired outside the university sector, even if the competences have already been recognised by another university. You can find the application form on our homepage [www.th-ab.de](http://www.th-ab.de).

for the degree programme **International Management (Master)**  
at Aschaffenburg University of Applied Sciences

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Surname, First name

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Place and name of the university attended

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Degree programme attended

Additional information for stays abroad:

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Duration of the Study Visit from - to (please give exact dates)

### Funding of the stay abroad

Multiple answers possible; please only indicate funding that has already been approved/received:

- Erasmus+       Other, namely: \_\_\_\_\_
- PROMOS       No funding
- AuslandsBaföG

Please remember to sign on page 2 and follow the instructions on the last page.

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**Decision by the examination board**

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Date, Signature

No.	Recognition of the (partial) module	ECTS- points	Name of the (partial) module at the previously attended university	to be completed by the university	
				Grade	Name and Vote of the module coordinator
MIM-A	International Management	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-B	Case Studies in International Management	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-C	International Law	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-D	International Competencies: International Cooperation & Communication	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-E	International Economics and Trade	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-F	Advanced International Marketing	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-G	International Human Resources	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-H	WPM I: Intensive Period Global Management Studies	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-I1	WPM II: Advanced International Management I	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-I2	WPM II: Advanced International Management II	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-I3	WPM II: Internship abroad	6			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM-J	Presentation & Moderation	5			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM- K1	Research Seminar	5			<input type="checkbox"/> yes <input type="checkbox"/> no
MIM- K2	Masterthesis	20			<input type="checkbox"/> yes <input type="checkbox"/> no

I apply for recognition of the study and examination achievements listed. I have enclosed all the documents listed on the last page of the application. I am aware that the application cannot be processed if the documents are not submitted in full.

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Signature

## Notes on the application

1. The following documents must be submitted with the application:
  - Notarised transcript of records with stamp and signature of the university
  - For each (sub-)module applied for, a portfolio with\*:
    - Cover sheet
    - Copy of the transcript of records
    - Excerpts from the module handbook (if not available: content descriptions, lecture outline)
    - If this information is not contained in the transcript of records or module handbook: document stating the scope of the subject applied for (ECTS points and weekly semester hours)

*\* No portfolios are required for achievements from a semester abroad that have been recognised in advance, provided that no changes have occurred.*
2. The application for recognition must be submitted to the Student Services by the end of the lecture period of the semester in which enrolment or a change of degree programme took place. If you are applying for admission to a higher semester, the application must be submitted during the application period.
3. Be sure to list all the modules to which your application for recognition relates.
4. The more detailed your application is, the faster it can be processed and the greater the chances of it being recognised.
5. **The recognition of study and examination achievements always requires the crediting of study periods** (i.e. you are treated as if you had already studied one or more semesters in the relevant degree programme). The allocation to a specific semester is determined solely by the scope of the recognised examination and study achievements. Recognition does not entitle you to a course programme corresponding to the progress of your studies.

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If you have any questions, please do not hesitate to contact us.

**Student Services**  
**Faculty of Business and Law**

Telephone: (06021) 4206-355  
E-mail: studienbuero.wr@th-ab.de

**Student Counsellor via the Dean's Office**  
**of the Faculty of Business and Law**

Telephone: (06021) 4206-700  
E-mail: dekanatwr@th-ab.de